

MEMORANDUM

August 13, 2002

TO: Governor

FROM: John

RE: 9/11 ceremony

CC: Renick, Phillip, Lee Ann, Boyd, Richard

Boyd, Phillip, Lee Ann and I have been talking about a ceremony to mark 9/11. We have the memorial area in front of the Woolfolk Building reserved for that day. Phillip suggested we do something around the time the first plane hit the World Trade Center, which was 8:46am EST.

The idea is that the program would begin at 7:30am. This would allow some time for remarks before a moment of silence at 7:46, and we are also looking at the possibility of a military fly-over at that time. The timing is early in the morning, but it could also catch a lot of people on their way to work. We would advertise with state employees through a broadcast e-mail and broadcast voicemail.

Speakers would be limited to you, Adjutant General Lipscomb, Robert Latham as the homeland security contact, and 3 religious leaders (suggest one Christian, one Jew, one Muslim). The guest list would include all statewide elected officials, members of the Legislature, and Mayor Harvey Johnson (and other area mayors if you wish).

We would like to invite someone to sing the national anthem at the beginning, and a local high school band to perform at the end of the program.

The *tentative* outline of the program is as follows:

- No music beforehand (start program at 7:30am)
- Presentation of colors
- Singing of national anthem
- Open with prayer from Christian minister
- Robert Latham speaks as state head of homeland security
- Comments from Muslim cleric
- General Lipscomb speaks, intro governor
- Governor Musgrove speaks
- Close with prayer from rabbi
- Band performs "God Bless America" as crowd sings along; also plays other patriotic tunes as crowd disperses.

We would like to announce this program as soon as possible to the media and get invitations in the mail.

Do you want us to go ahead and prepare invitations to all statewide elected officials, members of the Legislature, Mayor Johnson and area mayors? Yes No

Do you want us to go ahead and notify the media of an event at 7:30am on Wednesday, September 11, in front of the Woolfolk Building? Yes No