

MEMORANDUM

September 7, 2001

TO: Governor

FROM: John

RE: Remarks for Japan trade mission

Attached are two sets of remarks for use during your trip to Japan. The first speech, on September 19, will be made to a business luncheon with a crowd of about 50 people. Your remarks should be about 15 minutes (with a translator).

The next day, you will have a foreign press briefing. About 100 journalists are expected. I was told your remarks needed to be short (about 10 minutes including translator). There will be a short question and answer period following your remarks.

Please review these remarks and edit as necessary. Copies of the remarks need to go to the translator as soon as possible so he/she can become familiar with what you plan to say.