

MEMORANDUM

December 6, 2001

TO: Governor

FROM: John

RE: CAFR transmittal letter / major initiatives

Kym Wiggins at DFA asked me to draft your transmittal letter to go along with the Comprehensive Annual Financial Report (CAFR), as well as a section on major initiatives to be included in Gary's presentation letter.

The transmittal letter and major initiatives are attached for your review. I need to get these to DFA as soon as possible for typesetting.

Thank you.