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**OFFICE OF GOVERNOR RONNIE MUSGROVE**  
**INTEROFFICE MEMORANDUM**

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**TO:** BYRD  
**FROM:** RILEY  
**SUBJECT:** UPCOMING OVERLAPPING MEETINGS FOR GOVERNOR  
**DATE** 1/22/02  
**CC:** FILE

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I'm pointing out the following to you in hopes of our avoiding any major questions on these trips later – you are an excellent travel planner and I'm certainly not trying to do your job.

The Governor has two upcoming educational meetings that wrap around the NGA Winter Meeting scheduled for February 23-26 in DC:

1. National Board for Professional Teaching Standards (NBPTS): The winter Board of Directors meeting is scheduled for February 22-23, 2002, in Charleston, South Carolina. As far as I can tell from the agenda, the governor's first event associated with this meeting would be the first Plenary I Board Meeting at 2:15 p.m. on Friday, February 22, 2002. The meeting will conclude Saturday afternoon, February 23. NBPTS will pay for his air fare and reserve/pay his hotel, but we were to have had the registration form in by January 16 (they didn't mail the info until January 9 – I don't know why there is such a short deadline). The meeting is being held at the Westin Francis Marion at 387 King Street in Charleston.
2. The National Assessment Governing Board (NAGB): NAGB will meet February 28-March 2 in New Orleans. The Governor will need to be present beginning Friday morning, March 1, at 8:00 a.m. NAGB pays for his travel and his hotel. I don't know what NAGB's policy is about mileage v. airfare since it would probably be cheaper (and faster) for him to drive to New Orleans v. flying commercial. Roy Truby, NAGB Executive Director, emailed me a few weeks ago that Secretary of Education Rod Paige will be at this meeting to swear in Governor Kempthorne as the newest member. Truby wanted to make sure that Governor Musgrove knows Paige will be there due to the activities associated with Governor Musgrove's appointment/swearing in.

If he were to choose between these two meetings, I would recommend that he attend the NAGB meeting.