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**OFFICE OF GOVERNOR RONNIE MUSGROVE**  
**INTEROFFICE MEMORANDUM**

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**TO:** GOVERNOR  
**FROM:** BOYD  
**SUBJECT:** TERRORISM PLAN  
**DATE:** 10/3/2001  
**CC:** RENICK

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Attached you will find some information regarding the proposed Terrorism Summit, tentatively scheduled for November 13-14, 2001. Additionally, you will also find attached a copy of the Terrorism section of the State Emergency Response Plan.

Other items of importance for your consideration:

1. MEMA's budget authority is still capped at 45% for the first six months, not to mention the reduced funding for the current fiscal year.
2. Latham is seeking finalization of the Incident Command Executive Order that would clarify command authority in the event of an incident.
3. The terrorism summit will provide an opportunity to address information needed to secure additional federal funding.
4. Latham is having problems with DFA-Buildings and Grounds for site selection for the Emergency Operations Center.

Latham is in the process of updating the information in the Terrorism Plan, specifically the resources and possible threats. MEMA has a Terrorism Policy Group composed of representatives from each major agency. HOWEVER, few that are involved in this group are in decision-making positions. This creates a situation for ill-preparedness among agencies and may create problems.

Recommendation: In the Incident Command Order, you should specify that either the executive director or deputy agency director participate in the emergency management planning groups.