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**INTEROFFICE MEMO**

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**DATE:** 11/7/01  
**TO:** MRS. CHRISTIE FARESE  
**FROM:** SHANTA DAVIS  
**RE:** GOVERNOR'S EDUCATION ACHIEVEMENT AWARD

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Mrs. Farese enclosed is the diskette with the invitational letter from Governor Ronnie Musgrove inviting education organizations to participate in the Governor's Education Achievement Award. The application formatted and arranged to be email from your office. Thank you and your staff for the time and efforts to make this Mississippi education recognition project complete.

May our office have a copy of your database for future reference to cross match before any additional mail outs. Thanks again and if I may ever be of assistance, please do not hesitate to contact me.

Very truly yours,

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ENCLOSURES

1 DISKETTE

11/7/01

Confidential