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**OFFICE OF GOVERNOR RONNIE MUSGROVE**  
**INTEROFFICE MEMORANDUM**

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**TO:** GOVERNOR  
**FROM:** RILEY  
**SUBJECT:** NAGB: ANNUAL ETHICS TRAINING  
**DATE** 11/8/02  
**CC:** FILE

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NAGB members are required to undergo annual ethics training. NAGB has been unable to schedule this year's ethics training at a board meeting, as the agendas have been full. USDE's Office of General Counsel has agreed to let members' review of the attached material suffice for this year's training.

Please review the attached. I've highlighted the parts that I think are pertinent to your NAGB service and I don't see any potential areas for violation, as you are already very careful given your position as governor and our ethic laws.

Please initial this memo after you have reviewed the attached so that I can notify Munira of the NAGB staff that you have complied with the training requirements.

Thanks!