
OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: GOVERNOR
FROM: RILEY
SUBJECT: PROPOSED FLIGHT ITINERARY FOR MARCH 7TH NAGB MEETING IN WASHINGTON
DATE: 2/21/2003
CC: FILE

As you know the next NAGB dinner will be held in Washington Friday, March 7 – Saturday, March 8. You indicated earlier that you wanted to fly from Atlanta (due to private event there on Thursday evening) to Washington early Friday morning and return to Jackson that night.

Your private event scheduled for Atlanta has been changed to Jackson. Based on available flights, the travel agency's proposed itinerary for you on Friday looks like this:

Depart Jackson	7:10 a.m.	Arrive Washington (via Cincinnati)	12:05 p.m.
Depart Washington	7:05 p.m.	Arrive Jackson (via Atlanta)	10:35 p.m.

Given time for ground travel time and airport check in, you could probably be at the meeting from about 1:00 p.m. – 5:00 p.m. (normal wrap up time) on Friday. If you wanted more time at the meeting on Friday, I'm afraid the state plane would be our only option, but this could look bad since NAGB pays for commercial flights.

You were unable to attend the November meeting and the next meeting is scheduled for May. The August meeting falls on the weekend before the primary election and the November meeting will be after the election.

I need to let the travel agency know if this works for you so that they can book the flight. May I tell them to book the above flight itinerary for you?

Yes _____

No _____