

# URGENT –NEEDS TO BE FAXED TO NAGB MEETING IN DC ON SAT – 5/18

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## OFFICE OF GOVERNOR RONNIE MUSGROVE INTEROFFICE MEMORANDUM

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**TO:** GOVERNOR  
**FROM:** RILEY  
**SUBJECT:** NAGB: PROXY VOTE NEEDED ON PROPOSED AMENDMENTS TO BY-LAWS  
**DATE** 5/16/02  
**CC:** FILE

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You'll remember that the NAGB is meeting tomorrow and Saturday in Washington. You were unable to attend this meeting due to the Japan trip. Ray Fields of the staff called yesterday and requested your proxy vote on one item – changes in the by-laws to bring them in line with the *No Child Left Behind* law - that will be presented to the full board on Saturday by the Executive Committee.

Ray said that they are requesting your proxy vote because they typically like to have the full board's vote on by-law changes because such changes require a 2/3's vote for passage. I requested a model proxy format from Ray and he said that a simple memo to Mark Musick, such as the one that I have drafted and attached for your signature, would suffice. According to Ray, both Mark and Roy Truby, as well as the full Executive Committee, support these proposed changes.

I've attached a summary of the changes for your review, as well as a copy of the proposed changes. The most significant change – see Article VII.6 on page 8 of the by-laws, would allow the Board Chair to authorize a committee to act on the Board's behalf. This change is needed due to the complaint policy in order to make the handling and resolution of complaints as prompt and efficient as possible.

**Please sign the attached proxy and then fax it to Ray Fields' attention in the NAGB office at the Westin Embassy Row hotel in Washington on Saturday. The fax number is 202-736-1442.**