
OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: GOVERNOR
FROM: RILEY
SUBJECT: 2003 SGPB ANNUAL MEETING IN BILOXI: LETTER TO POTENTIAL SPONSORS
DATE 11/22/02
CC: FILE

Thanks for approving the draft letter. I've run the merge and the letters are ready for your signature. I know it is a big stack, but I asked Stacey if you needed to sign these yourself since we were asking for money and she said "Yes!"

I've denoted where the letters start to people that Stacey added to the list, as well as George Penick's letter, as he is here, in case you want to personalize the greeting to these people.

I'll get these in the mail as soon as you sign them. I dated the letter Monday thinking you could sign them in batches this weekend without your hand falling off.

Thanks!

**OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM**

TO: GOVERNOR
FROM: RILEY
SUBJECT: DEN KNECHT'S SPONSOR LETTER FOR SGPB
DATE 11/25/02
CC: FILE

Den's last name was misspelled in the original batch of SGPB annual meeting sponsor letters. I should have caught it when I printed the letters, but didn't catch it until I was stuffing the signed letters.

I've reprinted his letter with the correct spelling of his last name, but the letter needs to be personalized by you. It is attached for you to do so.

Thanks.

**OFFICE OF GOVERNOR RONNIE MUSGROVE
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TO: GOVERNOR
FROM: RILEY
SUBJECT: KEN PHELPS' SPONSOR LETTER FOR SGPB
DATE 11/26/02
CC: FILE

I pulled Ken Phelps of Lockheed Martin's letter after you signed it because "Lockheed" was spelled "Lockhead" in Stacey's database and it didn't look right to me. I've checked with Stacey and it should be spelled "Lockheed," which it is on the corrected attached letter.

As Phelps was on our list of potential sponsors, I need you to resign the letter and personalize the greeting.

This is the last letter. Thanks!