
OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: GOVERNOR
FROM: RILEY
SUBJECT: MEETING MATERIALS FOR SREB EXECUTIVE COMMITTEE MEETING
DATE 11/26/02
CC: FILE

Your meeting book for next Monday and Tuesday's SREB Executive Committee meeting is attached. Mark's "guidelines" for the meeting are in the front pocket. John is putting your talking points for the Tuesday press conference into your normal bullet format. I've included the *Goals for Education: Challenge to Lead* report and executive summary.

Monday, 6:30 p.m. Reception and Dinner: See Mark's comments. You just need to begin a discussion of upcoming legislative sessions and issues as dessert is served.

Tuesday, 8:30 a.m. Executive Committee Meeting: See Mark's comments. SREB staff will lead several of the presentations and Mark will provide you with an annotated agenda in Atlanta noting those persons. You will open the meeting with your comments. A few specific items:

- Item II, Treasurer's Report: The committee will need to discuss the matter of the Treasurer's position after Senator Lee leaves the legislature in January. Mark has proposed that Dr. Stanton, Board Vice-Chair, suggest that Senator Mahoney serve as Treasurer. I've got a call into Mark to see if he is making this happen or if you need to speak to Dr. Stanton regarding this prior to the meeting.
- Item III, Goals for Education: Ask Governor Huckabee to describe Arkansas' Smart Start initiatives.
- Item IV, Institute on Teaching and Mentoring: Comment on the Institute - you spoke during lunch in Arlington, VA, at the end of October - as well as the Doctoral Scholars Program (Mississippi had the 100th scholar.)

Tuesday, 12:00 noon videoconference press briefing: At 11:50 we will move to the adjacent room for the videoconference press briefing with Governor Patton. You will see and hear him on a monitor and you will stand at the podium and lead the press briefing. Chancellor Tom Meredith, Governor Huckabee and Dr. Paul Stanton will also participate. You should introduce all of them, as well as Governor Patton, at the opening. After that, refer to SREB's talking points for you.

**BE SURE TO RETURN THESE MATERIALS TO ME ON WEDNESDAY
BEFORE THE THANKSGIVING HOLIDAY OR BE SURE TO PACK THEM!!!!**