
OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: GOVERNOR
FROM: RILEY
SUBJECT: DRAFT SREB LETTER: INVITATION TO TABLE HOSTS AT 9TH ANNUAL INSTITUTE ON
TEACHING AND MENTORING
DATE 8/29/02
CC: FILE

Mark has sent the attached letter for your approval. The letter will be sent to approximately 45 persons (see attached list) asking that they host a table during the lunch/plenary session on October 25 in Arlington, VA. The enclosure for the letter will be included with the originals when Joyce sends them to us for your signature.

Please either "OK" the letter or mark any changes that you wish to have made. Thanks!