
OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: GOVERNOR
FROM: RILEY
SUBJECT: EDUCATION POLICY ADVISOR LETTER
DATE 12/28/00
CC: FILE

Pursuant to our discussion last week and instructions from Donna, I have drafted the attached letter notifying recipients that I will be handling educational policy matters for you. I anticipate sending the letter to district superintendents, the legislative chairs of Education and of Universities and Colleges, MDE, State Board for Community and Junior Colleges, IHL, and those Mississippi educational associations and organizations listed in MDE's annual directory.

Per your edit and approval of this draft letter, I will do a mail merge and then autopen your signature on the letters. Thank you.

December 29, 2000

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Dear XXXX:

Education is a top priority for my administration. I am pleased to notify you that Kelly Riley will serve as my Education Policy Advisor. Kelly has served in my administration during this past year as a Policy Liaison.

Please feel free to contact Kelly regarding any educational policy matters. I have enclosed her business card for your reference.

Kelly and I look forward to working with you to ensure a quality education for Mississippi's children, our state's greatest resource. Together we can set unprecedented goals and achieve unparalleled progress.

Very truly yours,

RONNIE MUSGROVE

RM:klr