

August 23, 2001

«Title» «First» «Last», President
«Business»
«Address»
«City», «State» «Zip»

Dear «Title» «Last»:

I am writing to invite you to join me for lunch at the Governor's Mansion on Tuesday, September 25, at 11:30 am. It is my hope that this luncheon will give us an opportunity to discuss those things that are important to your college and to our state as a whole.

As our administration continues to look at ways in which we can provide more opportunity for our people, I feel that it is important to seek input from our local communities and our educational leaders. The insights that you bring and the messages that you carry from a daily interaction with local citizens and your students are very important as we work to develop policies that can improve the quality of life for our entire citizenry.

Please know that your presence at this luncheon is very important to me. I look forward to having you over for good food and a good discussion of those items that are important to your students, your faculty and your communities.

Please notify Kelly Riley, my Education Policy Liaison, at 601-359-2528 if you will be able to accept this invitation. I look forward to seeing you soon.

Very truly yours,

RONNIE MUSGROVE

RM/klr