
**OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM**

TO: GOVERNOR
FROM: RILEY
SUBJECT: SIGNATURE ON FEDERAL FORMS FOR TEACHER QUALITY ENHANCEMENT GRANT APPLICATION
DATE: 6/8/00
CC: BOYD

Your signature is needed on the attached transmittal letter and federal forms for the Teacher Quality Enhancement grant application. The narrative and the budget are being finalized today and we are planning to mail the application tomorrow. I need you to sign these today because you will be out tomorrow. Please sign the attached documents in the 6 designated places and return them to me today. Thank you.