
OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: BUTTROSS
FROM: RILEY
SUBJECT: TEACHER QUALITY ENHANCEMENT GRANT APPLICATION
DATE 6/6/00
CC: BOYD

I have been coordinating Mississippi's Teacher Quality Enhancement grant application on behalf of our office. The application must be postmarked by Monday, June 12, but it is the workgroup's intention to mail it Friday, June 9. I am preparing the federal forms that the Governor, as applicant, must sign to submit with the application. Our office is submitting the application and the project director will be housed at the Department of Education.

I have attached the federal assurances for your review. I will type the forms up, but wanted you to review them before I give them to the Governor for his signature.

Please **advise me by Thursday morning (June 8)** as to any reason the Governor should not sign these forms. I will be out of the office tomorrow, but you can e-mail me or leave me voicemail (9-2528). My plan is to have the Governor sign everything Thursday afternoon. Thanks.

OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: GILBERT
FROM: RILEY
SUBJECT: TEACHER QUALITY ENHANCEMENT GRANT APPLICATION
DATE 6/6/00
CC: BOYD

I have been coordinating Mississippi's Teacher Quality Enhancement grant application on behalf of our office. The application must be postmarked by Monday, June 12, but it is the workgroup's intention to mail it Friday, June 9. I am preparing the federal forms that the Governor, as applicant, must sign to submit with the application. Our office is submitting the application and the project director will be housed at the Department of Education.

I have attached the "Application for Federal Education Assistance" and have highlighted that information that I need to get from you to complete the form. I would appreciate it if you could provide this info to **me by Thursday morning (June 8)**. I will be out of the office tomorrow, but you can e-mail me or leave me voicemail (9-2528). My plan is to have the Governor sign everything Thursday afternoon. Thanks.