

MINUTES

Mississippi's School-to-Careers Initiative STC State Partner Meeting September 5, 2000 – 3:00 – 5:00 MDE Room 143

Members Present:

Debbie Duncan – Mississippi Development Authority
Joe Haynes – Mississippi Department of Education
Kelly Riley – Office of the Governor
Suzanne Ulmer – State STC Director

Members Absent:

Johnny Franklin- MS Public Education Forum
Obra Hackett– MS Parent-Teacher Association
Blake Wilson - Mississippi Economic Council
George Walker – State Workforce Development Council
Wayne Stonecypher-State Board for Community and Junior Colleges
William McHenry-Institutions of Higher Learning

Others Present:

Karen Gates – Mississippi Department of Education
Dennis Watts – Institutions of Higher Learning
Fred Westcott – UDSOL
Danny Seal-State Board for Community and Junior Colleges

1. Approval of June 29, 2000 Minutes (*see attachment*)

- Mr. Watts referred the members to Page 2, Item II of the minutes. He stated that Dr. McHenry has indicated that it is IHL's understanding that the Fast Forward Mississippi Logo will be used for the website and all the materials for marketing purposes rather than to "students" as written in the minutes. Mr. Watts added that if the minutes are accurate, IHL is requesting a "check vote" to reflect how the new logo is to be used.
- Ms. Ulmer agreed to check the transcripts to insure accuracy in minutes. Additionally, Ms. Ulmer agreed that clarification is needed beyond previous discussions for all as to how the both logos are to be used.
- Ms. Riley stated that the minutes will be tabled pending clarification of the issues raised.

2. Approval of August 1 Minutes (*see attachment*)

- Motion made to adopt the August 1st minutes was made by Ms. Duncan and seconded by Dr. Haynes.

OLD BUSINESS

3. Review of evaluation instrument by goal statement (*see attachment*)

- Ms. Riley referred the members to the memorandum concerning the 1999-2000 STC Evaluation. She explained that the memo is a list of questions from the evaluation instrument which addresses the State's goals. The information was provided as clarification and reference materials pursuant to last month meeting.
- Ms. Ulmer requested further information concerning the review of other tools to be used in evaluating STC efforts. She stated that for example, one of the objectives is the evaluation of

the relationship with state partners and STC. However, she added, the questions do not address the state-level and they are all locally driven.

- Mr. Watts replied that he was not prepared to present information regarding other evaluation tools.
- Mr. Watts noted corrections made to the questions relating to the evaluation instrument.
- Ms. Riley asked Mr. Watts to present information at the next meeting on any evaluation criteria that other state partnerships are using and their effectiveness measures for marketing and other partnership activities on a statewide level.

4. Feedback received regarding Public Education Forum's idea for conference

- Ms. Riley reported that she and Mr. Franklin have received positive feedback from Governor Musgrove on the ideas for a conference concerning "defining an education workforce". She stated that Mr. Franklin is contacting all the interested parties for their input.
- Ms. Riley stated that the next step is to proceed with planning the one-day conference for the spring or summer of next year.
- Dr. Haynes recommended the early spring to allow superintendent and other professionals to be involved.

5. Review of local partners' scores on first round of continuation funding

- Ms. Ulmer referred the members to the scores of the Summer 2000 Continuation Applications and provided details on the average scores and summary score sheets.

NEW BUSINESS

6. Monitoring/site visit training

- Ms. Ulmer provided a detailed review and discussion of the monitoring/reporting instrument to be used for site visits. The review training included the Monitoring/Reporting Instrument and the Review Guide and Overview. She advised all partners to provide scheduled dates for the site visits and any notifications of changes to Karen Gates.
- Approval has been granted by MDE to cover travel costs for site visits. Ms. Ulmer noted that staff will follow-up with each partner concerning travel expenses.

7. State Director's report

- Ms. Ulmer provided details on the logistics for the National conference. She reported that 67 people from MS have registered for the conference and several partnerships are still on the waiting list. Two representatives from Cirlot Agency have been invited to attend the conference.
- Each state has been asked to present a 1-page scrapbook to be present to President Clinton at the national conference. A meeting was held with the Cirlot Agency to develop the scrapbook and include information gathered mainly from the local partnerships and the state level.
- Additionally, each state partnership has been asked to submit no more than 5 different materials or products to share with others at the national conference.
- Ms. Ulmer and Mr. Watts participated in a telephone conference on evaluation with the National School-to-Work Office.
- Because of the legislative sunset, notification was sent to all State Directors concerning the changes to be made with the NTSWO for next year regarding information sharing and maintaining funds for technical assistance.

8. IHL report

- Mr. Watts reported that Mississippi has a good chance of receiving GEAR-UP funds/grant.
- Ms. Riley, who served on the GEARUP grant committee, provided background information on the grant.
- Mr. Watts stated that materials are being produced for the Fast Forward 2000 Kickoff is scheduled for September 25, 2000. He added that Ms. Riley will be checking with the Governor to participate by making an announcement at the Capitol.
- Ms. Ulmer asked Mr. Watts to email or fax the press release to the State Partners that will be used in the announcement in order to allow the partners to comment on what is to be included

in the release. Ms. Riley noted that the press release could be provided by the Governor's Communications Director.

9. Travel arrangements for National Conference (October 10-13)

- Ms. Ulmer reported that travel arrangements have been prepaid for the ticket and hotel. She explained that each partner will receive a packet to include the tickets and other logistical information.
- Ms. Ulmer notified the members that tickets will be provided to each partner. She advised that any changes on flight schedule should be handled by the partner unless situations need the attention of the STC office.

10. Other business

- Ms. Riley thanked the STC office for the coordination of the travel arrangements for the national conference. She also thanked staff for their efforts in coordinating the arrangements for the site visits to the local partnerships.

11. October meeting date (October 3)

- The next regularly scheduled meeting is Tuesday, October 3, 2000.

12. Agenda Items for September Meeting

- Follow-up to Site Visits
- National Conference
- Evaluating state-wide Marketing and Evaluation efforts
- Conference on Educating the Workforce
- Ms. Ulmer requested a meeting to be scheduled between MDE and IHL to finalize timeframes for budgets. Ms. Riley asked that the parties involved check their calendars for the last week of September following the site visits to answer any questions or concerns.

Ms. Riley thanked Mr. Watts for reporting on behalf of Dr. McHenry. She also thanked Mr. Danny Seal for representing Mr. Stoncecypher.