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OFFICE OF GOVERNOR RONNIE MUSGROVE  
INTEROFFICE MEMORANDUM

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**TO:** GOVERNOR  
**FROM:** RILEY  
**SUBJECT:** REVISION TO MISSISSIPPI PLAN FOR ADULTS AND FAMILY LITERACY  
**DATE:** 7/6/01  
**CC:** RENICK

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The U.S. Department of Education has received additional FY 02 funding for English as a Second Language classes for adults which has made an additional \$70,000 available to Mississippi. The State Board for Community and Junior Colleges served approximately 2,600 adult learners in this course during FY 00 (final numbers are not available for FY 01). Eloise Johnson Richardson coordinates this program as State Adult Education/Literacy Director and she has briefed me on this matter.

In order to receive these funds, the SBCJC had to revise its current State Plan. When revisions of this nature are made, the USDE asks the SBCJC to present the revision to the Governor for review and comments, if any.

I have reviewed SBCJC's revised plan. The revisions call for SBCJC to develop a curriculum guide for instructors and to increase professional development for instructors. SBCJC will also design an orientation manual specifically for English as a Second Language instructors. SBCJC will distribute additional funds to local program via a RFP process.

I have drafted the attached letter for your signature documenting this office's review of the plan. Please sign the letter or mark any changes that you desire. Thanks!