
OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: GOVERNOR
FROM: RILEY, DAVIS AND HALE
SUBJECT: GOVERNOR'S EDUCATION ACHIEVEMENT AND GOVERNOR'S BUSINESS ACHIEVEMENT AWARDS
DATE: 10/23/01
CC: RENICK

Duane Hamill of the State Board for Community and Junior College staff has completed the attached drafts of the applications for the Governor's Education Achievement Award and the Governor's Business Achievement Award. Hamill, who coordinates SBCJC's *Mississippi Quality Award Program*, has developed these applications and these awards based upon the Criteria for Performance Excellence from the Baldrige National Quality Awards Program.

We will present awards in two categories for both of these two awards. Thus we will be presenting four awards: a K-12 Education Achievement Award, a Higher Education Achievement Award, a Large Business Achievement Award, and a Small Business Achievement Award. The award process will be administered by the panel of judges for the *Mississippi Quality Award Program* and our office. The panel will review all applications based upon the Baldrige criteria and then submit a list of three finalists for each award to our office. The final award decision for each of the four awards will be made in our office.

There will be a few changes made to the attached draft applications. The "applications available" date will be changed to November 1, 2001, and the "applications deadline" date will be extended to December 31, 2001. You will present these awards on April 19, 2002, during the Excellence in Mississippi/Mississippi Quality Awards Program luncheon.

Our office needs to designate a contact for inquiries that we receive as to the application procedure. Steve and I are recommending that Shanta serve as our contact since she has experience with the SBCJC's *Mississippi Quality Award Program* and she has worked on our behalf with Hamill in the development of these applications.

Please review the attached and advise Kelly of any contextual changes that you would like to see made. Please also advise as to if it is okay with you for Shanta to serve as our office contact for these awards. Once we have your approval on this, we will work with John and the SBCJC to publicize these awards and to encourage applications.