
OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: GOVERNOR
FROM: RILEY
SUBJECT: 1/7/02 AGB HIGHER EDUCATION LEADERSHIP SUMMIT: POWER POINT BRIEFING AND DETAILS
DATE 1/3/02
CC: MAYO
SEWELL

I have attached the Power Point briefing for Monday's 10:30 a.m. session during which you and Mr. Patterson will present *Building Opportunity in Mississippi through Higher Education* to Summit participants. I am also attaching the final agenda for the day, as well as the final version of the report. An overview of the day's activities in which you are directly involved follows:

9:00 meeting of the Steering Committee: You and Mr. Patterson will co-chair this meeting. Rich will brief everyone on the agenda and latest developments.

10:00 Press Conference: You and Mr. Patterson will brief the press on *Building Opportunity in Mississippi through Higher Education* and the work of the Steering Committee. We will have talking points for you.

10:00 Presentation of *Building Opportunity in Mississippi through Higher Education*: You and Mr. Patterson will brief Summit participants on the report. Rich Novak has reviewed the presentation. I have included suggested talking notes/talking points at the bottom of each slide. Rich has suggested that you and Mr. Patterson open the session with some general, at-large comments regarding the Steering Committee's work and the process utilized to develop the report. Mr. Patterson will then start the briefing (I will be running the projector and the computer) and present slides 1-7. **You will present slides 8-15 (material covered in pp. 15-31 of the report)** and then you will both make general closing comments. After your closing comments, one of you should recognize Commissioner Tom Layzell for the first of a few comments from various Steering Committee members. Rich will have the final order of comments from these Steering Committee members ready for you at Monday's 9:00 a.m. meeting of the Steering Committee.

As far as the Power Point presentation, the slide title will appear, then the first bullet will appear, then the second bullet, etc. You can simply nod your head or wave your hand to indicate that I should advance to the next bullet or the next slide.

12:30 Luncheon: Ricki Garrett will make some brief introductory remarks and then recognize you to introduce Mr. Jim Barksdale. Do you want to use a formal bio to introduce Mr. Barksdale or do you want to make a personal greeting?

Bio _____

Personal Comments _____