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**OFFICE OF GOVERNOR RONNIE MUSGROVE**  
**INTEROFFICE MEMORANDUM**

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**TO:** GOVERNOR  
**FROM:** RILEY  
**SUBJECT:** THANK YOU LETTERS TO HIGHER EDUCATION SUMMIT SPEAKERS  
**DATE** 12/14/01  
**CC:** FILE

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Rich Novak and I drafted the attached two letters of thanks to Dr. David Powe of Stennis Space Center and to Dr. Sharon Robinson of ETS for their comments at last Monday's Higher Education Leadership Summit.

Please sign the letters or mark any changes that you would like made.

Do you want to do a personal note to Mr. Barksdale or would you like me to draft a formal letter?

Personal note \_\_\_\_\_ Formal Letter \_\_\_\_\_