
OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: GOVERNOR
FROM: RILEY
SUBJECT: AGENDA ITEMS FOR JOBS FOR MISSISSIPPI GRADUATES BOARD MEETING
DATE: 9/24/01
CC: FILE

Here is your meeting book for today's 3:30 p.m. JMG meeting. The agenda items are as follows:

I. Call to Order

Ken Smith, President of Jobs for America's Graduates, will be present and has a video he would like to show.

II. Adoption of Previous Minutes (NOTE: Not in notebook)

III. Treasury Report

IV. New Business

A. Resolution 1 Approval of 2 new JMG Board Members

George Walker and Kenneth Milam (partner in Watkins & Eager) are being nominated.

B. Resolution 2 Approval of Modification in JMG Policies and Procedures Manual

Joe Haynes can give brief overview of changes.

C. Resolution 3 Approval of JMG Purchasing Policy

Joe Haynes can give brief overview.

D. Resolution 4 Approval of JMG Monitoring Policy

Joe Haynes can give brief overview.

E. Resolution 5 Approval of JMG Contracts (JMG Monitoring and School-to-Careers)

Joe Haynes is presenting contracts between JMG and Ruby Boclair, Dr. Jean Denson and Ms. Irene Short for consultation in evaluation/monitoring. Joe Haynes is also presenting contracts with Dudley Mitchell and Ed Schneider to provide consulting services under the School-to-Careers Program.

F. Resolution 6 Approval of JMG Proposed Salary Schedule

Joe Haynes will present next year's proposed salary schedule for the Job Specialist in each of our JMG schools.

G. Resolution 7 Approval of Mr. J.C. Burns' Resignation

According to Dr. Haynes, J.C. verbally expressed that he thought he should resign from the board due to potential conflict-of-interest given that MDA has allocated WIA funds to the JMG program.

H. Resolution 8 Approval of Proxy for JMG Board Members

Dr. Haynes is recommending that Board Members be allowed to send a representative in their absence one time a year to the three scheduled meetings (September, January and March).

I. Resolution 9 Approval of Laptop Computers (28)

JMG is seeking to purchase 28 laptop computers to that each Job Specialist will have a laptop. JMG solicited bids and CDW-G submitted the lowest bid at \$38,264.11. Dell and Howard Computers also submitted bids.

V. JMG Executive Director's Update

Dr. Joe Haynes will discuss the FY 2001 Fiscal Audit, the 2 curriculum trainings conducted for Job Specialists and the status of the JMG programs.
