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**OFFICE OF GOVERNOR RONNIE MUSGROVE**  
**INTEROFFICE MEMORANDUM**

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**TO:** GOVERNOR  
**FROM:** RILEY  
**SUBJECT:** REQUEST FOR JMG BOARD MEETING IN DECEMBER  
**DATE:** 11/28/00  
**CC:** JUMPER

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Dr. Joe Haynes has called and requested that you call the quarterly meeting of the JMG Board on Tuesday, December 11 at 3:30. Your calendar is currently open for that time, but I understand from Jill that you have indicated you want to closely monitor your Tuesday schedules because you'll have the kids. The JMG Board needs to hold its regular quarterly meeting and I could attend on your behalf if your schedule does not permit, but as Board Chair, you need to call the meeting.

Is December 11 at 3:30 okay with you to call the regular quarterly meeting of JMG?

Yes \_\_\_\_\_

No \_\_\_\_\_