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**OFFICE OF GOVERNOR RONNIE MUSGROVE**  
**INTEROFFICE MEMORANDUM**

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**TO:** GOVERNOR  
**FROM:** RILEY  
**SUBJECT:** JOBS FOR MISSISSIPPI'S GRADUATES CAREER CONFERENCE  
**DATE:** 3/5/02  
**CC:** JUMPER

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Joe Haynes has contacted me with the following items:

1. Haynes has requested that you present the leadership awards again this year at the Jobs for Mississippi's Graduates' Career Development Conference and Luncheon. You presented these awards last year. These awards are presented to an outstanding student from each of the JMG local chapters. As you know, these are students who would typically be classified as "at risk."

The luncheon is scheduled for Wednesday, April 10 from 12:00 noon to 1:30 p.m. You currently do not have any conflicts and I've asked Jill to put a tentative hold on the time pending your response to this memo. April 10 is One-on-One, but you haven't indicated as of now that it will be outside of Jackson.

Do you want to present the awards on April 10 at 12:00?

Yes \_\_\_\_\_ No \_\_\_\_\_

2. Haynes would like to schedule a 15-minute appointment with you within the next few weeks to discuss several matters related to Jobs for Mississippi Graduates. Would you like me to set up an appointment between you and Mr. Haynes?

Yes \_\_\_\_\_ No \_\_\_\_\_