

## PEER Survey of State Agencies' Use of Cellular Phones in FY 2000 & 2001

**Agency:** Governor's Office  
**Executive Director:** Bill Renick, Chief of Staff  
**Respondent's Name & Title:** Erich Howard                      Ashley Turnipseed  
Dir. of General Services                      Accounting Administrator  
**Telephone Number:** 359-3150  
**Fax number:** 359-3741

### Part I. Equipment & Usage Cost

1. The Governor's Office has a total of eleven (11) cellular phones. Two phones, which were donated by Bell South Mobility (Cingular), are listed on inventory. The remaining nine (9) phones are provided by Cingular as condition of the service plan. Since these nine (9) phones are neither owned nor leased by the Governor's Office, there are no ID numbers assigned.

<u>ID Number</u>	<u>Current Service Provider</u>
1. GO1149	All service is provided by Cingular Wireless.
2. GO1150	

2. N/A – The Governor's Office has not purchased cellular phones. Bell South Mobility (Cingular) donated two (2) phones. The remaining nine (9) phones are provided by Cingular as condition of the service plan.

3. 66142

4. Purchase of cellular equipment: \$0.00  
Lease of cellular equipment: \$0.00

5. \$8,828.98

6. Purchase of cellular equipment: \$0.00  
Lease of cellular equipment: \$0.00

7. \$20,216.46

## **Part II. Use Policies and Procedures**

8. Office phones, cellular phones and pagers used and/or issued by this office are to be used only for conducting the business of the Governor's Office. Local personal calls are to be kept to a minimum and are at the discretion of the employees' supervisor. Long distance calls are allowable for official business only.

9. Billing invoices received for cellular usage are verified on a monthly basis. Compliance with office policies and procedures are determined to be maintained by each individual user. Particular attention is paid to long-distance charges, relating to verification of employee travel and official office duties.

10. Due to the volume of usage required by official duties of this office, cell phone usage is monitored and compared with other calling plans available. We have determined that the current calling plan we have implemented is a cost effective plan that meets the needs of this office.

11. Cost effectiveness is routinely monitored by this office. Currently, we have set up the following cost effective system with our provider:  
Corporate pool rate of \$1,000 for 10,000 minutes per month and \$10 per phone line.  
Free long distance within the state of Mississippi, free 911 charges, caller id, call waiting and voice mail.

12. N/A

## **Part III. Calling Plans**

13. a. Corporate plan  
b. Cingular Wireless  
c. Monthly fees are \$10 per phone line and \$1,000 for 10,000 minutes. Roaming charges are \$0.49 per minute outside provider area.  
d. Eleven (11)  
e. N/A. The Governor's Office has not purchased cellular phones. Two (2) phones were donated by Bell South Mobility (Cingular). The remaining nine (9) phones are provided by Cingular as condition of the service plan.