
OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: GOVERNOR MUSGROVE
FROM: HOWARD
SUBJECT: WOOLFOLK BUILDING CHECKLIST
DATE: 12/11/2000

As we discussed this morning, DFA is dragging their feet on some items that we have discussed with them to complete the 15th floor.

Attached is a list of items that need to be repaired or have never been provided. The DFA has been aware of majority of these items since the move to Woolfolk in November or before. Don McCracken and Margaret Hill have a copy of this list through item number 16. John Gilbert has informed DFA of the additional items.

Five items have been completed on the list. Several items on the list should have received immediate attention; however there has been no action on DFAs part.

Item #12 – one circuit has been installed for the walled offices – the UPS (Uninterrupted Power Supply) attached to the Governor's Office server beeps a warning that there is not sufficient power being provided. Besides it being annoying for the entire staff to hear a high-pitched beep every 30 seconds or so, it is essential the power supply be constant to the server.

Item #13 – The 1st floor conference room continues to be constructed without any input from this office. As stated in a previous memo, there are some areas and questions that must be addressed before completion.

Item #15 – The Governor's Office continues to pay for cable service from Wireless One. No wiring has been installed for the Governor's Office in the Woolfolk Building for cable. The office is paying for service that is not being utilized but we do not want to cancel a contract if we need to turn around and use them for Woolfolk. The office cannot watch any newscast at this point in time.