

**Office of the Governor,
Ronnie Musgrove
Application for Internship Program**

Name _____ Social Security No _____

Indicate the one (1) semester for which you are applying: Fall _____ Spring _____ Summer _____ Year _____

Present Address _____

Street

City

State

Zip

Present Phone No. Day _____ Evening _____

Best time to reach you at home _____

Permanent Address _____

Street

City

State

Zip

Permanent Phone No. (please include area code) _____

Currently a student at (college or university) _____

City

State

Department _____ Major _____

Minor or additional area of concentration _____

Level in school: Junior _____ Senior _____ Graduate _____

Current GPA: Overall _____ In Major _____

Note: Housing, transportation, and any associated living expenses are the responsibility of the student.

Number of hours a week you are available for this internship [] 20 hrs [] 30 hrs [] 40 hrs

Have you ever participated in an internship? If so, please describe where and what you did.

List the top three (3) areas in which you are most interested. _____

List any special skills you may have that may be helpful to you as an intern. _____

List any courses you have taken that you feel are particularly relevant to this internship. _____

What are your career objectives? _____

I certify that the information given in the foregoing application and the accompanying documents are true and complete to the best of my knowledge and belief.

Signature

Date

For this application to be considered complete, it must be filled out entirely and be accompanied by the following attachments:

1. A complete transcript.
2. A résumé or vita including *complete* information about education, employment, volunteer work, honors, and civic or social activities.
3. A letter of recommendation from major professor or teacher.
4. A letter of personal reference.
5. For communications internships, please include two writing samples.
6. A cover letter to the Governor expressing your reasons for interest in these internship opportunities.

This completed application and the required documents should be directed to: **Office of the Governor**
P.O. Box 139
Jackson, MS 39205
Attn: Erich Howard