

July 25, 2003

Margaret Hill
Executive Director
Department of Finance and Administration
State of Mississippi
501 North West Street
Woolfolk Building, 13th Floor
Jackson, MS 39201

Honorable Phil Bryant
State Auditor
State of Mississippi
501 North West Street
Woolfolk Building, 8th Floor
Jackson, MS 39201

Gentlemen:

As an integral element of the processes of preparation and examination of the financial statements of the various funds and account groups of the State of Mississippi as of June 30, 2003, and for the year then ended, the Governor's Office has prepared GAAP financial statements and other required schedules as of June 30, 2003 for the fiscal year then ended in accordance with requirements for our agency as determined by the Department of Finance and Administration. Each treasury fund and checking account fund used by our agency is listed in Schedule A attached to this letter.

In connection with your compilation and examination of the State's financial statements for the purposes, respectively, of taking responsibility for such financial statements and of expressing an opinion as to whether the financial statements present fairly in all material respects the financial position, results of operations, and changes in fund balances of the State's funds and account groups in conformity with generally accepted accounting principles, I (we) make the following representations which are true to the best of my (our) knowledge and belief.

1. As a member of management of the agency, I (we) confirm that management is responsible for the fair presentation in our agency's GAAP financial statements of its financial position, results of operations, and cash flows in accordance with generally accepted accounting principles.
2. Our agency's GAAP financial statements, supporting schedules, and other required reports have been prepared in accordance with the instructions

presented in Section 27 of the Mississippi Agency Accounting Policies and Procedures manual.

3. There have been no irregularities involving management or employees who have significant roles in the system of internal accounting control or other employees that could have a material effect on the financial statements. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices that could have a material effect on the financial statements.
4. There have been no dealings or other transactions with officials or employees which would be in violation of Sections 25-1-53 and 25-1-55, Miss. Code Ann. (1972), (nepotism), Section 25-4-101, Miss. Code Ann. (1972), (code of ethics), or Section 109 of the Mississippi Constitution (conflict of interest).
5. We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
6. No work has been done for private concerns or individuals.
7. The following have been properly disclosed if applicable:
 - a. Interfund transactions and interfund receivables or payables, including sales, purchases, loans and transfers.
 - b. Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances.
 - c. Agreements to repurchase assets previously sold.
8. Except as described in the GAAP financial statements or the accompanying schedule of contingent liabilities, there are no:
 - a. Violations of laws or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss of contingency.
 - b. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed.
9. There are no unasserted claims or assessments that the legal counsel of our agency or under contract to our agency has advised us are probable of assertion and that should be disclosed, except as disclosed in the accompanying schedule of contingent liabilities.

10. There are no material transactions or related assets or liabilities that have not been properly recorded in the accounting records underlying our agency's GAAP financial statements.
11. Our agency has satisfactory title to all owned assets and there are no undisclosed liens or encumbrances on such assets, nor has any asset been pledged unless disclosed.
12. All items of fixed assets sold, destroyed, abandoned or otherwise disposed of or considered to be obsolete and no longer usable, have been properly written off.
13. To the best of our knowledge:
 - a. All lease commitments have been properly identified in the agency's GAAP financial statements.
 - b. There were no other commitments, contracts or leases which in our judgment, might adversely affect our agency, except as already disclosed in the agency's GAAP financial statements supporting schedules and other required reports.
 - c. There are no undisclosed contractual obligations for construction or purchase of real property or equipment.
14. We have complied with all aspects of contractual agreements that would have a material effect on our agency's financial statements in the event of noncompliance.
15. No events have occurred subsequent to the balance sheet date would require adjustment to, or disclosure in, our agency's GAAP financial statements.

Bill Renick, Chief of Staff

Date

Felicia Gavin, Chief Financial
Officer

Date