

MEMORANDUM

To: Angela McPhail

From: Ashley Turnipseed

Re: Procurement Card update

Date: May 2, 2000

Attached is an application for a procurement card for Melanie Musgrove. Per our phone conversation on April 26<sup>th</sup>, please do what you can to rush this application. Also, I have contacted Connie Merideth at Amsouth and she has increased Cora Gee's monthly limit to \$2500.00 and single purchase limit to \$1500.00.

Please cancel Louis Bruno's procurement card, effective immediately, as he is no longer an employee of the Governor's staff.

If you need any additional information, please contact me @ 359-2074.

Thank you for your assistance.