

5Subgrantee: Veteran's Military Transition Program		NFA or Subgrant Number: 70272S87001W70271	
Funding Source: 3103	Program Year: 2002	Page Number: 1	

SUBGRANTEE CLOSEOUT FORM

In compliance with the requirements of the Employment Training Division (ETD) Subgrantee Closeout Procedures and the terms and conditions of the subgrant, the following closeout documents are enclosed: (Check the appropriate boxes concerning each of the closeout documents. Explain fully any item not submitted or any item to be sent separately. Use separate sheet, if necessary.)

Type of Document	Enclosed	Not Applicable	Sending Separately	Unable To Furnish
1. Certification of Compliance	X			
2. Final Worksheet	X			
3. Outstanding Claimants List	X			
4. Refund Check			X	
5. Other (Specify)				
Explanation/Comments: (Cell will expand.)				
Check will be sent under separate cover as soon as it is received in the Governor's Office.				
Signature		Title: Director of Administration		Date 8/14/03

FOR EMPLOYMENT TRAINING DIVISION USE ONLY		
DEOBLIGATION AUTHORIZATION		
	FEDERAL	OTHER
GRANT AWARD		
AUTHORIZED EXPENDITURES		
UNEXPENDED BALANCE		
This form is to certify and authorize the closeout and deobligation of funds in the amount of the unexpended balance as shown above.		
Signature	Director, Employment Training Division	Date

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SUBGRANT COMPLIANCE

A. RELEASE

Pursuant to the terms of said subgrant and in consideration of the sum of:

\$ 75,647.83	Total WIA Amount Paid and/or Payable by Employment Training Division
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which has been or is to be repaid to the Subgrantee or to its assignees, if any, the Subgrantee, upon payment of the said sum does remise, release, and discharge the ETD its officers, agents, and employees, of and from all liabilities, obligations, claims, and demands whatsoever under or arising from the said subgrant, except:

1. Specified claims in stated amounts or in estimated amounts where the amounts are not susceptible to exact statement by the Subgrantee, as follows. (If none, so state.)
 - a.
 - b.
2. Claims, together with reasonable expenses incidental thereto, based upon the liabilities of the Subgrantee to third parties arising out of the performance of the said subgrant, which are not known to the Subgrantee on the date of execution of this release and of which the Subgrantee gives notice in writing to the Employment Training Division within the period specified in the said subgrant.
3. Claims, after closeout, for costs which result from the liability to pay Unemployment Insurance costs under a reimbursement system or to settle Workers' Compensation claims.

B. ASSIGNMENT OF REFUNDS, REBATES AND CREDITS

Pursuant to the terms of said subgrant and in consideration of the reimbursement of costs and payment of fees as provided in the said subgrant and any assignment thereunder, the Subgrantee does hereby:

1. Assign, transfer, set over and release to the ETD all rights, titles and interests to all refunds, rebates, credits or other amounts (including any interest thereon) arising or which may hereafter accrue thereunder.
2. Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits or other amounts (including interest thereon due or which may become due, and to forward promptly to the ETD) for any proceeds so collected. The reasonable costs of any such action to affect collection shall constitute allowable costs when approved by the ETD as stated in the said subgrant and may be applied to reduce any amounts otherwise payable to the ETD under the terms hereof.
3. Agree to cooperate fully with the ETD as to any claim or suit in connection with such refunds, rebates, credits or other amounts due (including any interest thereon); to execute any protest,

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pleading, application, power of attorney or other papers in connection therewith; and to permit the ETD, the State Attorney General's Office or the Federal Grantor Agency to represent it at any hearing, trial or other proceeding arising out of such claim or suit.

C. INVENTORY CERTIFICATION (Select One)

1. _____ The Subgrantee hereby certifies that all items of materials and equipment purchased, furnished or transferred for or to said Subgrantee were done so in accordance with the terms and conditions of said subgrant.
2. X The Subgrantee hereby certifies that no equipment was furnished or acquired under the terms and conditions of said subgrant.

D. CERTIFICATION OF CASH BALANCE

The Subgrantee hereby certifies that the cash balance applicable to said subgrant as of the date of the execution of this document is:

EXPLANATION	FUNDING SOURCE: 3103
	PROGRAM YEAR: 2002
1. Total WIA funds received:	\$75,870.16
2. Less final WIA cumulative cost reported:	\$75,647.83
3. Equals (=) unexpended balance:	(\$222.33)
4. (a) Plus (+) balance = unexpended funds <i>(Refund ETD)</i>	\$222.33
4. (b) Minus (-) balance = funds due. <i>(Submit request)</i>	
5. Balance must equal Zero (-0-)	0.00
6.(a) Unexpended funds amount:	\$222.33
6.(b) Outstanding Claimants Amount (As applicable):	\$0.00
6.(c) Total amount refunded:	\$222.33
7. Enter Refund Check Number	

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E. GENERAL STATEMENT OF COMPLIANCE

The Subgrantee further certifies that all other terms and conditions of said subgrant have been met. IN WITNESS THEREOF, this Certification of Subgrant Compliance has been executed this 14th day of August, 2003.

Governor's Office
SUBGRANTEE AGENCY

BY SIGNATORY OFFICIAL (Signature)

Director of Administration
TITLE

WITNESSED BY:

1. _____
(Signature and date)

2. _____
(Signature and date)

