

MEMORANDUM

November 10, 2003

TO: Governor Musgrove

FROM: Shannon

RE: Woodville Heights Elementary School

Attached are the brief remarks for Woodville Heights Elementary School. You are speaking to a 4th grade class. The main part is you reading a book to the class. There should be a large media contingent for this event (per the school).

Attire is a business suit. I will be staffing you at the event.

Thanks!